



Ridgeway Primary School and Nursery

Charging and Remissions Policy

Version 1

Status:	Statutory
Source:	Existing policy
Last reviewed by:	Suzanne Kelly
Date of review:	16/10/2018
Agreed by:	FGB
Date agreed:	19/11/2018
Frequency of review:	(determined by governing body) 3 years
Date for next review:	Nov 2021

Revision date	Page no	Significant changes made
11/11/2015	3	Child Tax Credit amount updated to increase from £15,575 to £16,190 for year 2015-16
16/10/2018	3	Updates to the remissions

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs and trips, can make towards a pupil's education.

The Governing Body aims to promote and provide such activities as part of a broad and balanced curriculum for the pupils of the school, and as additional optional activities.

Charging

The Governing Body will make a charge for each pupil for activities organised by the school in the following circumstances:

- any materials, books, instruments, or equipment, where the child's parent wishes him to own them;
- teaching either an individual pupil or groups of any appropriate size (provided that the size of the group is based on sound pedagogical principles) to play a musical instrument.
- education provided outside of school time that is not:
 - a) part of the National Curriculum;
 - b) part of religious education.
- board and lodging for a pupil on a residential visit.

At their discretion a charge may be made for replacement of any item of school property that is lost or damaged.

The Governing Body may, from time to time, amend the categories of activities for which a charge may be made.

Voluntary Contributions

No child will be excluded from an activity simply because his or her parents are unwilling or unable to pay. If insufficient voluntary contributions are raised to fund a visit, then it will be cancelled.

Remissions

Parents who can prove they are in receipt of the following benefits will be exempt from paying the cost of board and lodging:

- Income Support (IS);
- Income Based Jobseekers Allowance (IBJSA);

- support under part VI of the Immigration and Asylum Act 1999;
- Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Universal Credit - if you apply on or after 1 April 2018 your household income must be less than £7,400 a year (after tax and not including any benefits you get)
- the guarantee element of State Pension Credit; and
- an income related employment and support allowance that was introduced on 27 October 2008.
- income-related Employment and Support Allowance
- working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit